

Ministry of Digital Economy
Department for Registration of Persons

Addendum 01

To the
Bidding Document

Procurement of Fifteen Million of Preprinted
Polycarbonate Cards for the Issuance of National Identity
Card

IFB No: DRP/ACC/07/33/2025

Section/part	Item/ Item No.	Text of Amendment
Title of the procurement		<p>Title of the procurement changed as follows and replace wherever applicable;</p> <p>Procurement of Five Million of Preprinted Polycarbonate Cards for the Issuance of National Identity Card</p>
Section 2 - Bid Data Sheet	ITB 11.1 (e), (d)	<p>Removed the existing text included in Bidding Document and replaced it with following;</p> <p><i>“The Bidder (if a single bidder) or the Lead Bidder (in case of “JV”), bidding for this procurement, shall have manufactured and supplied not less than total of Five (05) million ISO/IEC 7810, ISO/IEC 10373 and ISO/IEC 24789 compatible 100% polycarbonate Identity Cards (with security and other features requested in this procurement) by across maximum of three (03) separate projects during the last three (3) years (2023–2025) executed for under the authority of government bodies, statutory institutions, or publicly mandated agencies from the production site / factory / plant declared for manufacturing pre-printed cards for this procurement. In the case of a JV, the Lead Bidder may rely on the manufacturing experience of a JV partner or a designated exclusive manufacturer, provided the declared production site and all proof requirements are met.”</i></p>
	ITB 11.1 (e),	<p>Added following;</p> <p><i>“The Bidder or its subsidiaries or affiliated companies (if a single bidder) or any partner (in case of “JV”) or its subsidiaries or affiliated companies shall not be blacklisted by any government institution during the last five (05) years (2021–2025). A declaration shall be provided. (if not, the bid offer shall be treated as a non-responsive bid)”</i></p>
	ITB 11.1 (e),(e)	<p>Removed the existing text included in Bidding Document and replaced it with following;</p> <p><i>“Bidder (if single bidder) or Lead Bidder (in case of “JV”) and all Manufacturers (including Sub contractors) declared to be involved in the production of the pre-printed ID card or its structural components (Polycarbonate Card, Security features specially DOVID) shall be ISO 9001:2015 (Quality Management Systems)</i></p>

		<i>and ISO 14298 – Government Level (Graphic technology – Management of Security Printing Processes) certified by the closing date of the Bid (including production site(s) / factory(ies) / plant(s) declared for manufacturing pre-printed cards for this procurement). Manufacturer(s) name(s) shall be same as the name(s) stated on the certificate(s) with relevant scope. Documents, other than copies of ISO Certificates issued by recognized certification bodies, are not acceptable in this regard”</i>
	ITB 11.1 (e),(f)	Removed the existing text included in Bidding Document and replaced it with following; <i>“For all components of the card (including security features especially DOVID) that are not manufactured /offered by the Bidder (if a single Bidder) or the Lead Bidder (in case of “JV”) himself, Manufacturer’s Authorization Letters (MAL) shall strictly be submitted addressed to Purchaser using the format / template provided in this Bidding Document. As such, each manufacturer, whether a partner in JV or sub-contractor, for this procurement should submit MAL for the components manufactured by the respective Manufacturer. If not submitted, Bid is treated as non-responsive and shall be rejected”</i>
	ITB 14.6 (b) (ii)	Remove the existing text included in Bidding Document and replace it with ; DDP (Delivered Duty Paid)
	ITB 20.1	The bid shall be valid up to 12 th June 2026
	ITB 21.1	Bid Security shall remain valid up to 07 th August 2026 Amount should be LKR 20,000,000.00
	ITB 24.1	The deadline for bid submission is: Date: 19 th December 2025 Time: 02.00 p.m. (Local time)
	For all <i>Refer annex - 1</i>	
Section 3 - Evaluation and Qualification Criteria	2.1.1 Eligibility	Removed the existing table included in Bidding Document and replaced <i>Refer annex - 2</i>
	2.2.2 Production Capacity	Removed the existing table included in Bidding Document and replaced <i>Refer annex - 3</i>
	2.3.2 Size of Operation (Average Annual Turnover)	Amounts amended according to the amended quantity. Removed the existing table included in Bidding Document and replaced

	2.3.3 Cash Flow Capacity	<i>Refer annex - 4</i>
Section 4 - Bidding Forms	Price Schedule	VAT component removed and quantity amended. Removed the existing Price Schedule included in Bidding Document and replaced
	Non-collusion Affidavit	Removed the format included in Bidding Document and replaced
	Form EXP - 1: Contractual Experience	Removed the Form EXP – 1 included in Bidding Document and replaced
	Form EXP - 2: Technical Experience	Removed the Form EXP – 2 included in Bidding Document
	Form EXP - 3: Production Capacity	Removed the Form EXP – 3 included in Bidding Document
	Form FIN - 1:	Removed the Form FIN – 1 included in Bidding Document and replaced
	Form FIN - 2:	Removed the Form FIN – 2 included in Bidding Document and replaced
	Form FIN - 3:	Removed the Form FIN – 3 included in Bidding Document and replaced
	For all <i>Refer annex - 5</i>	
Section 6 - Schedule of Supply	1. Delivery and Completion Schedule	Quantity amended. Removed the existing Delivery Schedule included in Bidding Document and replaced <i>Refer annex - 6</i>
	2. Technical Specifications	04 security features added. Removed the existing Technical Specifications included in Bidding Document and replaced. <i>Refer annex - 7</i>
Section 8 - Special Conditions of Contract	GCC 16.1	Removed the existing text included in Bidding Document and added following; “Upon delivery and sample test results accepted by the Purchaser, 98% of the total price of each lot (if the total quantity is delivered), will be released to the Supplier The balance 2% shall be released only after the complete utilization of the total quantity of each lot.”
	GCC 16.3	Added following; Payments will be made through Telegraphic Transfers (TT)

		Payments will be made no later than 30 days after completion of all the requirements of the purchaser.
	GCC 16.4	Removed the existing text included in Bidding Document and replaced it with following; “Payment will be made by the currency quoted by the bidder. (USD or Euro)”
	GCC 27.1	Removed the existing text included in Bidding Document and replaced it with following; The liquidated damages shall be 0.5% per week or part thereof The maximum amount of liquidated damages shall be: 5% of the Total Contract Price.
	For all <i>Refer annex - 8</i>	

All Bidders shall consider all amendments specified above table herewith as an Addendum to the Original Bidding Document, and must be included in the Bid duly signed by the relevant authority. Bid shall be complied all clarifications, explanations, amendments and requirements specified in this Addendum Bid shall be rejected as non-responsive otherwise.

Bidders are advised to use the annex 1-8 with the Bidding Document.

The Chairperson,
High Level Procurement Committee,
Ministry of Digital Economy,
Level 11, Unit No: 1101, One Galle Face Tower,
No.1 A, Centre Road, Galle Face,
Sri Lanka.

Dear Sir,

Procurement of Five Million of Preprinted Polycarbonate Cards for the Issuance of National Identity Card
IFB No: DRP/ACC/07/33/2025

We hereby certify that Addendum 01 contains 05 pages and Responses to Clarifications contain 18 pages have been received by us and considered for pricing and bidding as a part of the Bidding Document in accordance to the “Instructions to Bidders”, Clause 11 – Documents Comprising of the Bid, in Bidding Document.

Yours Truly,

Signature of the Bidder:

Company Seal

Date

“Bidders shall enclose this letter with the “ORIGINAL” of Bid submission as a bid validity and completeness requirement.”